ARE YOU READY FOR ONLINE CLASSES?

> To complete this assessment online:
> From the OFTC website, click QUICK LINKS, Distance Education, then the
> ***Are You Ready for Online Classes?*** link.

Learning through an online class requires different skills than learning in a face-to-face class. It is important to understand the kind of commitment that is necessary for success in online learning. You can get a good idea of your readiness for online learning by completing this assessment.

As you rate each statement, make note of the number you choose. Results, based on your total score, will appear at the end of the assessment.

This assessment is for informational purposes only and is not required for enrollment. For additional help regarding online class readiness, consult with your program advisor.

Rate each statement below based on this scale: 1 – Strongly Disagree; 2 – Disagree; 3 – No opinion; 4 – Agree; 5 – Strongly Agree	
Statement	**Score**
1. I have access to a reliable desktop or laptop computer.	
2. My computer runs reliably on Windows 8 or higher or on Mac OS 10.12 or higher.	
3. I have consistent and reliable access to the Internet.	
4. I am able to use a web browser (preferably Chrome or Firefox) to navigate the Internet.	
5. I have access to a webcam and microphone (either built in to my computer or external via USB port) for using Respondus, the test proctoring software used by OFTC.	
6. I am able to install needed software (such as Respondus) for the class.	
7. I am comfortable at creating, saving, locating, and opening different types of files on a computer.	
8. I know how to check my office OFTC email account and will access it regularly.	
9. I am capable of attaching files to an email message.	
10. I feel confident that I can effectively use online discussion forums to communicate with my instructor and classmates.	
11. I feel I have reasonably strong writing/typing skills and feel confident expressing myself in writing.	
12. I am willing to spend as much time in an online class as I would if taking an on-campus class.	
13. I am willing to meet assignment deadlines required in an online class.	

14. I feel confident that I am able to participate in various types of online activities including creating and responding in discussion boards, participating in group projects, watching videos, interacting with the instructor and other students, completing reading assignments, and making presentations.	
15. I am good at managing my time.	
16. I am able to devote a minimum of 2 hours for every credit hour required by the class. Example: A 3-credit hour class would require 6 hours of study time per week.	
17. I am able to continue learning independently while waiting for feedback on assignments.	
18. I am able to eliminate distractions when working on classwork at home.	
19. I am self-disciplined and can complete assignments on time.	
20. I feel I have no barriers to effectively learning in an online class.	
Total:	

The Results
Total the values you used to rate yourself. The highest number you can get is 100. The higher your score, the more likely you will be successful in an online class. The evaluation summaries below may help you in determining your readiness for taking an online class.

100-75
You should easily navigate classes taken online.

74-55
You should do fairly well in taking classes online.

54-25
You may be more suited to an on-campus class.

24 and below
You may not be successful in taking an online class.