



Academic Year 2020 Student Handbook Addendum Effective Fall Semester 2019

Please note the following changes for the 2020 OFTC Student Handbook

PAGE NUMBER	EFFECTIVE DATE	SECTION
42	10/7/19	<p>Transfer Credit <i>Add Highlighted</i></p> <p>Credit for courses at an institution accredited by a national or regional accrediting agency recognized by the U.S. Department of Education and TCSG and whose entrance requirements and curriculum are equivalent to or greater than Oconee Fall Line Technical College will be considered for award of transfer of credit. Credits from colleges and universities are transferred within the SOC network. Credit may be granted for formal military schools, training and correspondence courses in accordance with American Council on Education. SOC credit will not be reflected on the transcript until the applicant is admitted into the program of study. Oconee Fall Line Technical College distinguishes between the acceptance of credit and the applicability toward program requirements. Applicability of credit toward a credential refers to the prerogative of the academic divisions to count specific credit toward the fulfillment of graduation requirements.</p> <p>The Registrar, in conjunction with the program faculty members, Deans of Academic Affairs or Vice President of Academic Affairs, determines the transferability of courses taken at other postsecondary institutions by considering the educational quality of the learning experience for which the student seeks transfer credit; the comparability of the nature, content, and level of the learning experiences to the courses offered at Oconee Fall Line Technical College; and the appropriateness and applicability of the learning experiences to the programs offered at Oconee Fall Line Technical College and how recently they occurred.</p>

PAGE NUMBER	EFFECTIVE DATE	SECTION
		Allied Health programs may have more stringent transfer credit procedures. OFTC will accept the following courses within a three-year period of time, EMSP, IMSA, MAST, NAST, PHAR, PNSG, RADT, and RESP. OFTC will accept the following courses within five-year period of time, ALHS, BIOL, CHEM, and PHYS.
43	10/7/19	Armed Services Credit <i>Remove Armed Services Credit and add new information</i>
		MILITARY TRAINING CREDIT Credit may be awarded for education/training experiences in the military. Such experiences/training must be certified by the American Council on Education (identified in the Council's publication: Guide to the Evaluation of Educational Experiences in the Armed Services). Credible military experience must closely correspond to course(s) in the Oconee Fall Line Technical College curriculum in content and competencies. A grade of TRM will be assigned for military transfer credit on the OFTC transcript
43	10/7/19	NON-TRANSFERABLE CREDIT <i>New Section</i>
		NON-TRANSFERABLE CREDIT Oconee Fall Line Technical College recognizes credit from other institutions if the institution has met the accrediting standards of the appropriate national or regional accrediting association. OFTC adheres to TCSG policy 5.1.8 for accepting transfer credit from postsecondary institutions accredited by a regional or national accrediting agency recognized by the U.S. Department of Education. The policy is available on the TCSG and OFTC websites. A list of recognized accrediting agencies is available on the OFTC PLA webpage on the Regionally and Nationally Recognized Accreditation Agencies Tables. Coursework completed at postsecondary institutions accredited by agencies not recognized by TCSG under policy 5.1.8 may be eligible for course exemption credit.
44	10/7/19	Standardized Exam Credit <i>Add Highlighted</i>
		Advanced Placement Examinations - Credit will be awarded to students who have taken appropriate courses (determined equivalent to courses offered at a Technical College) in high school and achieve a score of 3 or more on the Advanced Placement Examination. The

PAGE NUMBER	EFFECTIVE DATE	SECTION
		<p>Advanced Placement Examinations are offered by the College Entrance Examination Board.</p> <p>DANTES DSST (DANTES Subjects Standardized Test) - Credit will be awarded to students who score 400 or higher.</p> <p>Professional certification –</p> <p>OFTC recognizes that many professionals have college-level learning experiences via industry certifications, professional licensing boards, and continuing education credit. OFTC will consider awarding credit when a professional certification is held that is equivalent to the course competencies. The certification must be up-to-date and require the demonstration of knowledge or skills comparable to those attained by students who have completed the OFTC course.</p>
11-12	November 11, 2019	<p>Academic Calendar <i>Dates Changed</i></p>
		<p>The updated midterm and 80% points of term for 2019-20 are below:</p> <p><u>202014 - A Term (full term)</u> Midterm - Tuesday, March 10, 2020 80% - Tuesday, March 31, 2020</p> <p><u>202014 - C Term</u> Midterm - Wednesday, April 1, 2020 80% - Monday, April 20, 2020</p> <p><u>202016 - A Term (full term)</u> Midterm - Monday, June 29, 2020 80% - Tuesday, July 21, 2020</p>
86	November 11, 2019	<p>Academic Freedom <i>New section under OFTC Regulations, after Intellectual Property</i></p>
		<p>Academic Freedom</p> <p>Oconee Fall Line Technical College (OFTC) fully supports the right to the academic freedom for all faculty members and students. The procedure below outlines the freedoms which faculty members and students possess. This procedure is in</p>

PAGE NUMBER	EFFECTIVE DATE	SECTION
		<p>accordance with the Technical College System of Georgia (TCSG) State Board Policy 5.1.1p Academic Freedom.</p> <p>As a community of scholars dedicated to the premise of life-long learning, OFTC encourages faculty and students to examine and discuss questions and issues of interest to them. In the development of knowledge, research endeavors, and creative activities, faculty and students must be free to cultivate a spirit of inquiry and scholarly criticism. Fundamental to an opportunity for free inquiry and expression is the right to assemble in accordance with College and Technical College System of Georgia (TCSG) policies.</p> <p>Faculty members and students are entitled to freedom in the classroom in discussing their subject. Caution must be used not to introduce material that has no relation to the instructional field. Faculty and students must be able to examine ideas in an atmosphere of freedom and confidence and to participate as responsible citizens in community affairs.</p> <p>Faculty members at OFTC enjoy the following academic rights:</p> <ul style="list-style-type: none"> • To develop curriculum, including academic programs, courses, course descriptions, course outlines, course goals, objectives, and standards in accordance with college procedures that have been mutually agreed upon by the Technical College System of and in conformity with state requirements and existing articulation agreements with other institutions of higher education faculty. • To develop course instructional content consistent with faculty- generated course outlines. • To experiment with and choose methods of instruction and evaluation consistent with approved course outlines; and, where appropriate, agree as a faculty within a discipline to use common methods of instruction and/or evaluation in certain courses for program consistency. • To choose what kinds of technology will be used to support achievement of course objectives; and, where appropriate, to agree as a faculty within a discipline to use common technology devices, methods, and/ or programs in certain courses for program consistency. • Within a discipline, to select the textbook(s) and other instructional materials that will be used in that discipline to cover the content of the approved course outlines; and, where appropriate, to agree as a faculty within a discipline to use a common textbook(s) in certain courses for program consistency. • To assign student grades in a manner that is consistent with the TCSG/college's grading policy.

PAGE NUMBER	EFFECTIVE DATE	SECTION
		<ul style="list-style-type: none"> • To express themselves candidly when writing articles and/or books, developing media, writing music, creating art, and/or conducting research, so long as they make a clear distinction between when they are acting as individuals and when they are acting as representatives of the college. • To demonstrate and foster critical thinking and to encourage opportunities for different sides of issues to be shared and debated, not only among students within the classroom, but also among their colleagues. <p>Due Process Due process in academic freedom disputes between a faculty member and student is to follow the guidelines in the OFTC Procedure outlines in this handbook.</p>