

## CONTINUING

## Human Resources Basics Screening to Exit Interview



## Topics to be covered:

- The Screening Process
- Face-to-Face Interviews
- Compensation
- Performance Evaluations
- The Progressive Disciplinary Process
- Separation
- The Exit Interview

Wednesday, September 18<sup>th</sup>
9AM-4PM

OFTC Dublin Campus – Porter Center

Rm. 609, Dublin, GA

\$75.00 for the Class

Instructor: Roger Byrd



FOR ADDITIONAL INFORMATION:

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