



**2019-2020 Proof of Separation/Divorce**

Student's Name (Last)

(First)

Student ID

Date of Birth

Your financial aid application indicated you (or parent) are divorced or separated. In order for your file to be processed and your financial aid awarded please return this form along with the following information to the Financial Aid Office. Federal law mandates that if a person is married then both incomes must be included in the calculation for financial aid. As Georgia does not recognize marital separations, the financial aid office has the responsibility of assuring the party in question is no longer living with a spouse.

**COMPLETE ALL SECTIONS**

**A. Marital Status**

Are you (or parent if dependent) currently:

- Divorced;** date of status:\_\_\_\_\_ Attach this form and the following information:
- o copy of divorce decree-verification complete

**OR**

- Separated;** date of status:\_\_\_\_\_ Attach this form **and** at least **two** of the documents listed below:

1. Provide copies of documents which are in your name and your spouse's name, separately, such as utility bills (with service address), and or lease/rental/mortgage documents. Documentation must show that two separate households are being maintained by providing two different physical addresses. PO Boxes will not be accepted.
2. Provide a letter from a third-party person (i.e.; attorney, counselor, pastor, doctor, case worker, etc.) who can endorse your marital status in their professional capacity on their business letterhead (not computer generated). Cannot be friend or relative
3. Provide copy of most recent Federal Return Tax Transcript and W-2's.

- If the documentation requested above cannot be provided; you will be required to submit your spouse's tax information to be considered for federal financial aid.
- Documentation submitted must be reviewed and approved before financial aid will be awarded. Only the documentation listed on this form will be accepted. Submission of the requested documentation does not guarantee approval.

**B. Certification Statement & Signature**

By signing below, I acknowledge that I have read and understand the information on this form, and certify that I have appropriately attached all supporting documents, and certify that all information submitted is accurate and true to the best of my knowledge. I understand that submitting this form does not guarantee that my request will be granted.

Student's Signature (parent's if dependent)

Date