

# Oconee Fall Line Technical College

## Transient Student Information

### Admission Requirements

If an Oconee Fall Line Technical College student wishes to attend another technical college as a transient student to take online courses, the student must apply through [Georgia Virtual Technical Connection \(GVTC\)](#) and pay the application fee for the host school. Students should follow the instructions on the website to complete the application and view a list of courses offered at other technical colleges. Students should select “Transient” as the student type. Oconee Fall Line Technical College will be the home school and the school the student will attend will be the host school. The Registrar’s Office will be notified by GVTC of students requesting transient status and will verify the student is eligible for transient status. The paperwork will then be forwarded to the Financial Aid Office for verification of any financial aid to the student. After this process is complete the Registrar’s Office will forward a Transient Agreement to the college the student wishes to attend.

Students who wish to attend another technical college as a transient student but will not be taking online courses must complete a Transient Request Form at Oconee Fall Line Tech. The Registrar’s Office will verify the student is eligible for transient status. The paperwork will then be forwarded to the Financial Aid Office for verification of any financial aid to the student. After this process is complete the Registrar’s Office will forward a Transient Agreement to the college the student wishes to attend.

For Practical Nursing and Imaging Science students who are taking a transient class during the semester prior to term of entry into the Practical Nursing core classes or the Radiologic Technology program, students must have all transient grades reported by the host school by the day after OFTC’s term ends to be considered for competition.

If the student qualifies for transient status, a Transient Student Agreement Form will be approved and sent to the host school before the current semester ends. However, grades will be reviewed at the end of the current semester. If the student is not in good standing or does not meet qualifications for transient, an updated Transient Student Agreement will be sent to the host school rescinding the approval.

Students must request an official transcript from the host school at the end of the semester. Transient grades will not be posted until the official transcript is received.

Students applying to OFTC as a transient student must apply at [GVTC](#) and pay the application fee. The student’s home school must provide OFTC with a Transient Student Agreement.

Note: A first semester student will not be allowed to be a transient student.

This procedure applies for currently enrolled OFTC students seeking transient status at another post-secondary institution. Students are authorized to be in transient status for only one semester, and cannot be a full time student at OFTC during term in which they are taking transient classes.

## Transient Procedures

To qualify for transient status, students must meet the following

1. Be in good standing and have at least a 2.00 GPA.
2. Be a currently enrolled student.
3. Be a part time student.
4. Have completed all required prerequisite courses
5. Class is not offered online at OFTC for the transient term

Students taking classes at OFTC and at another school will only be required to pay the \$55.00 technology fee at OFTC. Students not taking classes at OFTC will be required to pay the \$55.00 technology fee at each school they attend.

Diploma and Certificate students: Grades earned in transient course work will appear on the student's OFTC transcript as transfer credit and will not be calculated in the student's grade point average.

Degree students: Grades earned in transient course work will appear on the student's OFTC transcript as transfer credit and will be calculated in the student's attempted hours and HOPE GPA for HOPE Scholarship.

The procedure for disbursing Financial Aid for transient work at another TCSG College is as follows: The OFTC Financial Aid Office (home school) authorizes HOPE and Pell eligibility prior to beginning of semester and forwards to the College the student plans to attend (host school). If the student is eligible for HOPE, the host school will use HOPE Grant/Scholarship at the beginning of the semester to cover tuition and fees. If the student is eligible for Pell Grant and those funds are not available at the beginning of the semester, they will be disbursed by OFTC once the Financial Aid Office receives enrollment verification from the host school. If the student is not eligible for HOPE, he/she must pay tuition and fees at the host school. Please contact the Financial Office at 478-274-7833 if you have any questions regarding the disbursement of funds.

## Transient Request

This form should be completed only if taking classes as transient **on** another campus.  
(This does not include online courses)

Host School: \_\_\_\_\_

*(School you wish to attend)*

Student's Name: \_\_\_\_\_

SS#: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Transient Term: \_\_\_\_\_

Program of Study: \_\_\_\_\_

Will you be taking classes at Oconee Fall Line Tech  Yes  No

Transient Course(s) Requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for transient: \_\_\_\_\_

\_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**I have read and understand the transient procedures attached to this form.**

Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_