



Change of Program Form

Step 1: Student Section

Name: _____ ID Number: _____

Current Program: _____ New Program: _____

Concentration/Specialization (if applicable): _____

Credential you are seeking: Associate Degree Diploma Technical Certificate of Credit

Campus to attend: Sandersville Dublin Jefferson LOIC

Session: Day Evening

What semester are you starting school? Summer (May-Aug) Spring (Jan-May) Fall (Aug-Dec)

All degree and diploma programs are Pell Eligible. The **ONLY certificate programs that are Pell eligible are CNC Specialist, Electricians' Assistant, Health Care Assistant, Heavy Diesel Service Technician, Imaging Science Assistant, MRI Specialist, Pipe Shielded Metal Arc Welding, and Transport Temperature Control Technician.**

Changing my program of study could impact any financial aid (HOPE Grant, HOPE Scholarship, Pell, VA Benefits) I may be receiving. I am aware of which programs are Pell Eligible. I am responsible for seeking financial aid counseling if I am changing from a certificate or diploma program to a degree program.

Student Signature: _____ Date: _____

-----Do not write below this section. Office Use Only-----

Step 2: Admissions

Student has applied but not been accepted

Changed in SAAADMS: _____

Testing Card: Yes No

Accepted: Yes No

Admissions: _____ Date: _____

Step 3: Admissions

Student has been accepted and/or registered

Testing Needed: Yes No

Accepted before registration: _____ SGASTDN _____ SGAADVR

Accepted after registration: _____ SFAREGS _____ SGAADVR

Admissions: _____ Date: _____

Step 4: Financial Aid/Registrar (Applies to students changing to a degree program ONLY)

Student has been accepted and/or registered

Email to Financial Aid and Registrar

Admissions: _____ Date: _____

Send completed form to one of the following locations:

North Campus – 1189 Deepstep Road, Sandersville, GA 31082, Phone: 478-553-2064, Fax: 800-373-4783, Email: admissions@oftc.edu

South Campus – 560 Pinehill Road, Dublin, GA 31021, Phone: 478-274-7837, Fax: 800-373-4783, Email: admissions@oftc.edu